

WARNING

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FRAGILE - GLASS WARNING

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IMPORTANT!

PLEASE READ THIS MESSAGE IMMEDIATELY

The special lead glass that you ordered from A & L SHIELDING INC. will ship as noted on our Order Confirmation.

The glass will ship to you via one of the following:

- Our Truck
- LTL Carrier (All LTL Shipments contain Tip-N-Tell Indicator)
- UPS or Fed-Ex.

Please instruct your receiving personnel that when your shipment arrives, to do the following - **BEFORE SIGNING THE DELIVERY RECEIPT.**

- 1. INSPECT FREIGHT THOROUGHLY FOR EVIDENCE OF DAMAGE OR MISHANDLING.**
- 2. NOTE ANY VISIBLE OR AUDIBLE DAMAGE OR TIP INDICATOR ACTIVATION ON THE DELIVERY RECEIPT AND DECIDE WHETHER TO REFUSE OR ACCEPT THE GLASS.**
- 3. OPEN IMMEDIATELY ON ARRIVAL AND INSPECT FOR DAMAGE. IF POSSIBLE, DO THIS WHILE DELIVERY PERSONNEL ARE PRESENT.**
MOST COMMON CARRIER DRIVERS WILL WAIT WHILE CONTENTS ARE INSPECTED IF THERE IS A QUESTION OF DAMAGE.
- 4. CONSIGNEE (RECEIVER) WILL BE RESPONSIBLE FOR FILING ANY CLAIM FOR ACCEPTED MATERIAL.**

These simple steps will help protect you in the event that damage is discovered.

It is your responsibility to file a timely claim for damage with the freight carrier. A & L Shielding will assist **IF you note damage on the delivery receipt.**



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